

2005 ANNUAL REPORT OF THE
STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS

The year of 2005 was our first full year of operating the new jail. We saw a 28% increase of our population from 239 on January 1, 2005 to 306 on December 31, 2005. The direct supervisor philosophy of managing inmates continues to be successful which helps staff cope with the growing population. We continued our expansion this year by finishing the renovation of the old jail and the Annex. We moved the Industries Program into the old jail and day release inmates into the Annex. Although more staff was required to supervise the Annex, the revenue increase more than offset the salaries. Revenue from bed space for the year was \$2,632,387.39. Our out of county inmates increased from 109 to 178, while our Strafford county inmates stayed at about 128.

An important addition this year was Officer Fred Serna being promoted to Training Supervisor to conduct and monitor our correctional officer re-certification training. He also conducts our inmate discipline hearings. His efforts to raise the quality of training will reap benefits as years go by for increasing staff professionalism and hopefully, as studies show, staff retention. With Training Supervisor Serna's guidance, I am pleased to announce that all Strafford County Correctional Officers completed the yearly-required training hours necessary to maintain their Certification. We hired 13 officers this year who will all eventually go through the correctional officer training academy.

Another crucial new addition this year was Isabel Padial, who was hired as a Unit Case Manager. Isabel, an inmate advocate, helps inmates through the criminal justice system. She will be developing discharge plans for sentenced county inmates.

Equally important this year is the establishment of a Special Response Team headed by Sgt. Bruce Pelkie. Sgt. Pelkie will be organizing and leading this team of specially trained officers to handle critical incidents within the jail. I expect the appearance of this trained and professional looking group of officers will go far to improve the safety of all staff by reducing any inmate problems officers may face. Our GED program had the largest number of graduates in the department's history - 44 inmates received their G.E.D. diplomas. Seventy eight percent of our graduates pass the test – this is a very high pass rate and approximates the rates of community-based adult learning centers.

This year we added a new program that is impressive even in its infancy. The Pre-Treatment Addictions Program started in December and showed a remarkable influence on the inmates involved. In the short time this grant funded, in-house therapeutic community program has been operating; the positive attitudes and model behaviors exhibited by the inmates are outstanding. I hope this success continues and that the program expands with the coming year. I look forward in 2006 to bringing the therapeutic community concept to female inmates. Due to space configuration the inmates cannot be considered to be in a real therapeutic community but the program material will be the same. The program is already in the planning stage and a grant has been secured. This year our laundry service has been very successful in providing an

average of 60 carts a week of cleaned laundry to Riverside Rest Home in addition to handling the jail's linen.

I am proud to announce that we had our first employee recognition banquet for department personnel this year. The awards were as follows:

- Employee of The Year Award: Intake Coordinator J. Dunn
- Community Service Award: Officer. D. Bedard
- Supervisor of The Year Award: Records Supervisor S. Miller
- Officer of The Year 1st Shift: Officer C. Brackett
- Officer of The Year 3rd Shift: Officer K. Thibeault
- Rookie of The Year: Officer A. Small
- Life-Saving Award: Sgt. J. McPherson
- Humanitarian Award: Program Director V. Heyl
- Innovation Award: Transition Team: Assist. Supt. S. Bird, Sgt. L. Noseworthy, Cpl. G. Weisgarber, Officer D. Bedard

I am very proud that this year has been one of continued success with the new building supporting inmates and staff as designed, our continued expansion improving our ability to serve and our programs on the cutting edge of county corrections. I could not, however, give such a glowing report of our successes without acknowledging the contribution of the people who achieved it. The dedication and devotion of my staff to the spirit of our mission is outstanding. Without their support and perseverance this jail would not be the shining example of a well-run facility that it is. One example our nationwide reputation is that the National Institute of Corrections funded a technical assistance visit from a Minnesota corrections department to stay with us for three days to see how we operate.

Statistical information is included below as is customary regarding the inmate population:

CUSTODY REPORT -- MONTHLY DAILY AVERAGE POPULATION
FOR 2005

January	272.19	July
303.48		
February	281.82	August
307.58		
March	276.52	September
330.80		
April	276.70	October
329.52		
May	276.77	November
345.60		

June

301.53

December

348.42

The average population for 2005 was 304.33. There were 2,533 males, 679 females, and 56 others incarcerated in 2005. There were 258 females held for the following facilities:

New Hampshire State Prison	8
Rockingham County	168
Belknap County	10
Carroll County	2
Merrimack County	6
Federal Bureau of Prisons	64

There were 543 males incarcerated for the following facilities:

New Hampshire State Prison	94
Rockingham County	23
Belknap County	44
Hillsborough County	2
Carroll County	10
Merrimack County	7
Federal Bureau of Prisons	363

2005 OFFENSES

False Reporting-Explosives	1	Possession of Weapon	3
Carry/Sell Weapons	3	Courtroom Security	1
Felon in Possession of Weapon	26	Carry Weapon w/o	
License	1	Unlawful Poss. Of Alcohol	
Violation of Protective Order	93	Misrepresentation of Age	1
& Intoxication	32	Habitual Offender	121
Prohibited Sales	3	Conduct After Accident	19
Taking Without Owners' Consent	7	Disobeying a Police	
Driving After Revocation/Suspension	139	Driving While Intoxicated	
Operating Without a Valid License	11	Aggravated DWI	23
Officer	64		
Reckless Operation	18		
(DWI)	56		
DWI Second Offense	93		

Failure to Obey Subpoena Requirement	1	Chiropractic License	
Controlled Drug Act	219	Unauth.	
Prescription/Controlled Drug Possession of Hypodermic Needle Paraphernalia	2	Possession of Drug	
Violation Permanent Restraining Order	5	Failure to Appear	260
Contempt	1	Breach Bail Conditions	105
Fugitive from Justice	54	Criminal	
Liability/Accomplice Robbery	7		
Criminal Liability/Accomplice to Forgery	1	Criminal Solicitation	1
Conspiracy	10	Conspiracy/Commit	
Robbery	6		
First Degree Murder	3	Second Degree Murder	2
First Degree Assault	21	Second Degree Assault	28
Simple Assault	495	Reckless Conduct	58
Criminal Threatening	125	Aggravated Felonious	
Sexual Assault	50		
Felonious Sexual Assault	12	Kidnapping	11
Criminal Restraint	6	False Imprisonment	11
Stalking	102	Interference with Custody	2
Arson	3	Criminal Mischief	123
Unauth. Use Propelled Vehicle/Animal	2	Burglary	55
Possession of Burglary Tools	1	Criminal Trespass	89
Robbery	17	Armed Robbery	8
Theft by Unauthorized Taking	91	Theft by Deception	14
Theft of Lost/Mislaid Property	2	Receipt of Stolen Property	31
Possession of Property w/o Serial Number	1	Theft of Services	6
Unauth. Use Propelled Vehicle/Rental	3	Forgery	46
Identity Fraud	4	Issuing Bad Checks	13
Fraudulent Use/Credit Card	16	Incest	1
Endanger Welfare of Child	13	Non-Support	91
Unsworn Falsification	1	False Report to Law	
Enforcement	14		
Witness Tampering	15	Falsifying Physical	
Evidence	6		
Tampering w/Public Records/Info. Administration	1	Obstruct Government	
Obstruct Report of Crime	5		
Arrest/Detention	22	Resisting	
Hinder Apprehension/Prosecution	111		
Hinder Apprehension/Prosecution	3	Taking of Firearm/Law	
Enforce. Off.	1		
Escape	9	Bail Jumping	11

Assault by Prisoner	10	Willful Concealment	13
Shoplifting	27	Disorderly Conduct	32
Harassment	22	Loitering or Prowling	11

2005 OFFENSES (continued)

Cruelty to Animals	2	Indecent	
Exposure/Lewdness	17		
Prostitution	3	Child Pornography	23
Duty to Report	6	Sex Offender Registration	1
Violation Sentence/Probation/Parole	300	Failure to Make	
Restitution	25		
Violation of Community Corrections	1		

PROGRAMS REPORT FOR 2005

Educational Programs

Education: GED preparation and Adult Basic Education. Dover Adult Learning Center provided GED and Adult Educational classes three days each week for a total of 13 instructional hours per week.

Special Education: Special Education was offered by Southeastern Regional Educational Services Corporation starting in November of 2005. We currently offer ten hours per week of services to eligible inmates.

Volunteer Tutors: 6 volunteer tutors worked in the facility in 2005, providing a combined average of approximately 8 tutoring hours a week.

Education Attendance: Average weekly enrollment in GED classes: 65 inmates

Special Education Attendance: 15 inmates received special education services.

GED Exam: 53 inmates were administered the GED exam. 44 passed the exam and 6 did not pass. Two inmates completed a partial exam and one test was incomplete.

Tutoring: 18 inmates received volunteer tutoring services at SCDOC. All 18 received tutoring in mathematics, 4 received tutoring in other subject areas.

English as a Second Language: Dover Adult Learning allocated 3 hours per week for ESL classes. Approximately 23 inmates received weekly ESL classes

Substance Abuse Programs

Drug and Alcohol Counseling: SCDOC contracted with Southeastern Services to provide 13 hours per week of drug and alcohol counseling services.

Drug and Alcohol Attendance: Average weekly enrollment for 2005: 78 inmates

Alcoholics Anonymous and Narcotics Anonymous: AA groups for both male and female inmates were held weekly this past year. NA groups were held bi-weekly.

Addiction Recover Center Attendance: 25 inmates were accepted into the ARC program and were allowed daily release to this program.

Pre-Treatment Addictions Program: This program began on 1 December 2005 and had 6 participants enrolled in 2005.

Treatment Assistance: The program department conducted approximately 160-phone screen and treatment planning calls for inmates in 2005. The program department coordinated specific discharges placement into residential drug and alcohol treatment centers (other than the ARC program) for 12 inmates.

Mental Health Programs

Anger Management Training and Life Skills Classes: SCDOC provided 4 classes per week of the anger management and life skills program. Average weekly attendance: 26 inmates.

Positive Options Program: This program offers individual modules of anger management, attitude adjustment and life skills classes. Two program counselors and two interns provide individual service to 8 inmates weekly.

Vocational Services

Pre-Employment Program (PEPP): This program teaches inmates job search skills, helps them to prepare resumes and job applications and teaches job interview skills. This program is held weekly for a total of 6 hours.

Labor Room Program: Employment Security Program: This program provides direct employment assistance and placement into work release jobs through SCDOC and the NH Employment Office.

Career Assessment: This program assisted inmates with vocational evaluation and planning. In 2005, 44 inmates completed this program.

2005 Grant Statistics for all vocational programs:

- 122 Inmates completed the vocational assessment and career planning component
- 111 Inmates completed the job search skills component
- 135 Inmates completed targeted vocational counseling related to felony conviction
- 33 Female inmates completed "women's career choices" group
- 11 Inmates completed the PEPP- ESOL section

- 3 office Technologies classes were offered
- 24 inmates were enrolled, 8 females and 16 males
- 13 (55%) inmates completed all requirements and met all competencies
- A modified Computer Technologies Program was offered
- 37 inmates received Computer Technology instruction
- 28 (76%) inmates met modified competencies of the Computer Technology program
- 73 Inmates participated in the Employment Placement Program. 55 used the “Labor Room” at least twice for the purposes of job search and placement.
- A dedicated phone station was available for employment related calls.
- Work clothes were received and distributed to all inmates who needed these items.
- A total of 39 inmates enrolled in the program were placed into jobs.
- A total of 82 transports were made to NH Works. An average of 6 inmates / month registering at NH Works and using NH Works resources.
- A total of 224 visits to local employers / job interviews were conducted.
- 5 Employers conducted interviews at SCDOC.
- 4 Inmates were referred to the Vocational Rehabilitation Division for additional vocational services

Work Release Program

Work Release Inmates: There were a total of 62 inmates on work release for 2004.

3 inmates were released for Child-Care Release.

18 Inmates on work release were discharged from SCDOC to the Community Corrections Program

Religious Services Conducted in 2005

Sunday Service: Weekly Catholic group that meets on Sunday for the female inmates:

Monday Night Bible Study: Bible study conducted for female inmates and special needs inmates in HP1

Catholic Services: Weekly Catholic program offered to females and to male general population units.

Bible Study and Music Ministry: Program for male general population that includes bible study and spiritual music.

Chaplain: Jail chaplain is available three days per week for individual religious counseling and guidance.

Pastoral Counseling: A reverend from Grace Community Church offers pastoral counseling to inmates weekly.

Catholic Counseling: Two volunteers currently offer individual Catholic counseling to inmates.

Confessional and Reconciliation: A Catholic priest is available upon request for these services.

Internships

SCDOC hosted 4 interns in 2005. 3 interns were from the Justice Studies Program at UNH, and 1 intern from the Criminal Justice Program at Hesser College. During the academic year each of these interns provided approximately 9 weekly hours of service. Duties included: Assistance with educational programs, assisting the training officer and administrative support.

Inmate Services

Library: The programs department solicited and managed donations of more than 5,000 books in 2005. Currently there are more than 9,000 titles in the library. The program department opened a small library in the jail annex stocked with approximately 1,000 titles. The DVD movie library has continued to a success a current total of 250 movies in stock for use in the housing units.

Law Library: The program department maintains current NH law and Federal Laws on computer, and has volumes of federal law available in book form. These materials can be requested and scheduled. In 2005, an average of 3 inmates used these materials daily.

Sewing Program / Crochet Program An average of 4 inmates participated bi-weekly in the sewing guild program to produce items for local charities.

Training

Volunteer Orientation: In 2005 the program department presented 3 volunteer orientation classes training a total of 24 new volunteers and program vendors

Respectfully Submitted:
Victoria Heyl
Programs Director

Jake Collins
Education Director

JAIL INDUSTRIES REPORT FOR 2005

The Jail Industry Program moved into its newly renovated space located in the original Department of Corrections facility in March of 2005. Jail Industry had retained Precision Assembly, a small heat sealing and packaging company. In the fall of 2004, Strafford County Jail Industries entered into a private sector partnership with another company, Trelleborg Palmer Chenard of Somersworth, NH. In the contract with Trelleborg, the Jail Industry served as an independent outside quality control department. During the fall of 2005, that contract ended as their goal for improved quality was accomplished and our services were no longer required. Sixty-one inmates were employed by the Jail Industries throughout 2005 generating 8,234 hours of inmate labor. We appreciate the revenue generated in our first year in our new space!

**JAIL INDUSTRY
2005 SUMMARY FIGURES**

TOTAL EMPLOYED	61
Total inmate work hours:	
Precision Assembly	2038.50
Trelleborg	6195.84
TOTAL HOURS:	8234.34
2005 Jail Industry monies generated:	
Precision Assembly	\$13,388.78
Trelleborg	\$89,531.50
TOTAL EARNED	\$102,920.28

A wonderful letter of reference was given to us by Trelleborg. We have utilized the letter, along with other references, as part of our vigorous marketing efforts to secure new companies for our additional workspace. We are also pursuing ISO (The International Organization for Standardization) certification to add to our list of qualifications. The Jail Industry looks forward to several new private sector partnerships in the year 2006 to assist inmates with "real work" experiences and training, as well as monies for release.

Strafford County is the first county in the state to offer a Family Reception Center. After 4 years, our Family Reception Center continues to serve many very appreciative families and community members, as reflected by these comments:

"As a professional interpreter of Spanish, I visit many correctional facilities and I find this to be not only one of the most pleasant, but that the staff seems to genuinely care about the well-being of the inmates. It seems to me that this attitude must facilitate the corrections process for all involved."

"I want you to know I am very happy to see this Family Reception Center here. I wish they could have that at all the county facilities. The information you supply to the families is so helpful. I know when we first became involved with the corrections department there was no one to give us any help regarding the process of what happens when a family member is imprisoned. It is one of the most horrible experiences of our lives."

The Center continues to remain self-sufficient through grants and small money-generating efforts, such as the sale of inmate pictures and hand-designed greeting cards:

**FAMILY RECEPTION CENTER
2005 SUMMARY FIGURES**

Grants -

Bishop's Charitable Assistance Fund	\$1,000.00
Greeting Cards	\$106.65
Inmate Photos	\$1,015.50
Private donors	\$55.00
TOTAL DONATIONS	\$2,177.15

Additional efforts for our department consisted of the first inmate newsletter, published in December 2005. A grant was submitted to the NH Bar Foundation for consideration for a Family Newsletter to begin in 2006. It will be published in both English and Spanish.

Respectfully submitted:

Marilyn Allen
Jail Industries Director

COMMUNITY CORRECTIONS REPORT FOR 2005

The year of 2005 was our second full year of operation. Three hundred and fifty four clients were supervised while living in the community for an increase of 29% over last year. Of the 354 participants, 52 were returned to jail, 34 for new charges and 18 for violating program rules. Each day a participant is supervised on Community Corrections is counted as one "inmate day"; this year we had 32,788 inmate days, an increase of 31% over last year. While our budget increased 30%, our cost per inmate day was relatively stable at \$11.11, down from \$11.22. Comparing our \$11/day Community Corrections cost to the \$55/day for a jail bed, this program saved the county \$1,442,672.00. Additionally, our Community Work Program supervised 332 participants with an increase of almost 50% of persons sentenced to the program from August of 2005 (265 for the year). During the year, the work program saved taxpayers the labor costs for the 25,195 hours worked or about \$251,950.

Community Corrections consists of four programs: Pretrial Bail Supervision, Administrative Home Confinement, the Step Down release program and the Weekender/Community Work Program.

Pre-Trial Bail Supervision: This program's main objective is to release appropriate pre-trial defendants from jail under close supervision who may otherwise be incarcerated while awaiting trial. Two hundred and fifty five were supervised this year for an increase of 37.8%. Five hundred and fifty one assessments were done on prospective clients for an increase of 22.9%.

Administrative Home Confinement (Electronic Monitoring): Administrative Home Confinement is when a person is found guilty and sentenced to stay at home and wear an electronic monitoring device (known as a bracelet) and work, care for children or attend

school under supervision of a case manager. Supervised inmates increased by 2 to 60 for 7,235 days (a 12% increase of inmate days).

Step Down: Step Down is a unique program to Strafford County. This program assesses persons sentenced to jail time and who prove, by their attitudes and actions, that they are taking responsibility for their crimes and addressing rehabilitative areas of concern as recognized by the sentencing court. If they have been genuine in utilizing jail programs for self-improvement, they may be deemed appropriate and released on the electronic monitor to be supervised by a case manager. They will then continue their treatment programs on the outside. Thirty-nine inmates were supervised on Step Down for 3,155 days, an increase of 8 inmates with a 15.9% increase of days.

Weekender/Community Work Program: As an alternative to jail sentences of up to 30 days, including weekend sentences, defendants plea to a suspended sentence and complete a term of community work to be determined by the court: failure of which brings forth the suspended sentence. The Work Program Supervisor takes a crew of workers out 5 days a week, Saturdays and Sundays included, to perform community service. We have expanded this year to have two crews on the weekends, using case managers as supervisors and a newly acquired van for travel. Work crews consist of persons sentenced directly to the program combined with selected participants of the Strafford County Academy program, Strafford County Community Corrections, and as needed, sentenced inmate workers. This year 332 participants, excluding inmates confined in jail, performed 17,651 hours of work. Taking the 265 participants sentenced to the program and substituting their work time for jail time at 8 hours a day, it roughly equates to 2,206 days saved of jail time or \$121,330 for saved incarceration costs.

We moved our main office from downtown Dover to next door to the jail in the renovated old jail. We also hired two new case managers and brought on a second deputy for house checks. We now are able to use the jail transport vehicle if needed and utilize the jail telephone and computer system. We have been connected to the jail management software system since our move. We have received the new Urinalysis machine and are responsible for maintaining it in working order. This machine produces immediate results with levels of drug traces for us, as well as for the jail, Drug Court, County Academy Program and County Attorney Diversion program.

Community Corrections staff has kept their ongoing commitment to be involved in the criminal justice and law enforcement communities. Interacting with various officials helps us maintain rapport as well as keep up with changing ideas. We are involved in the Strafford County Drug Court, Pre-Treatment Addictions Program Advisory Committee, Mental Health Council, Domestic Violence Project Advisory Board, Strafford County Criminal Justice Council, Jail Spiritual Care Board, Jail Industry Advisory Board, Family Reception Advisory Board, and Special Olympics.

As intake coordinator, Jamie Dunn, attended the National Association of Pretrial Services National Conference in Houston, Texas. Our four correctional officers completed their 40 hours of mandatory training for their officer recertification.

Community Corrections staffing went through some changes this year with staff turnover and hiring. These committed professionals have maintained a high level of service this year: Kevin Snyder is the Senior Case Manager, Jamie Dunn was our Intake Coordinator since promoted to Assistant Supervisor, Joe Devine is a case manager and supervisor of our new urinalysis machine, Frank Laratonda is our Case Manager handling managed care clients, Deputies Dan Gagne and Brian Hester are our enforcement officers, Dave Bedard is our Community Work Supervisor, and Pozey Thipphavong is our Administrative Assistant.

In closing I want to thank the Strafford County Board of Commissioners for their continued support of this agency, and Ray Bower for his dedicated guidance throughout the year.

Respectfully submitted:

Sid Bird
Assistant Superintendent of Community

Corrections

Community Work Program:

COMMUNITY WORK PROGRAM REPORT FOR 2005

The following is a compilation of the statistics for the Community Work Program in 2005. In the first full year of the program we have worked for 45 clients for a total of 25,195 hours of work. There have been a total of 575 participants in the program from January 1, 2005 through December 31, 2005. Participation is broken down in the following categories:

Inmates:	243
Sentenced to Program:	265
Community Service:	67

Categories are broken down by gender as follows:

Males: 409
Females: 166

Concerning the court ordered participants for the first year of the program*:

- 139-Participants have successfully completed the program
- 100-Have failed the program (this includes those who have not signed up as well as those who signed up but failed to complete set dates of participation)

Average active participation for the year is 40.25 people. We have seen a 50% increase in people sentenced to the program from August 2005 to December 2005.

The amount of hours worked are broken down as follows:

Inmates:	16,853
Sentenced to Program:	16,696.5
Community Service:	955

The program has worked a total of 25,195 hours in the community for its first year of operation for a *total saving to the community of \$251,950.*

List of Clients/Hours for 2005

2005 CLIENTS	2005 TOTAL HOURS
2005 TOTAL HOURS	25,195
2005 TOTAL CLIENTS	45
ADOPT A SPOT	70
AMERICAN LEGION	160
AVIS GOODWIN	22
CAMP MARANATHA	32
CONGREGATIONAL CHURCH	336
COMMUNITY WORK PROGRAM	2071
DOVER ADULT LEARNING CENTER	215
DOVER FIRE DEPARTMENT	136
DOVER FIELD AND GROUNDS	5723
DOVER HOUSING AUTHORITY	733
DOVER PLANNING BOARD	624
DOVER PUBLIC LIBRARY	254
DOVER RECREACTINO	464
DOVER RECYCLE	72
DOVER VFW	240
EMANUEL CHURCH	88
FARMINGTON	416
FARMINGTON BOYS/GIRLS	96
FARMINGTON PRESERVATION	72
GARRISON HILL	32
HABITAT FOR HUMANITY	8
HAMPTON POLICE DEPARTMENT	14
HOSPICE	10
MADBURY	120
MCLEAN CENTER	88
MEALS ON WHEELS	327.5
MIDDLETON	260
NEW FRONTIERS	238
NH CATHOLIC CHARITIES	60
PRESCOTT PARK	96

RED CROSS	80
ROCHESTER PUBLIC BUILDING	504
ROCHESTER RECREATION	632
ROCHESTER SCHOOL DEPARTMENT	412
ROCHESTER OPERA HOUSE	1051
ROLLINSFORD FIRE DEPARTMENT	356
SAFE PLACE	16
SOMERSWORTH HOUSING AUTHORITY	2520.5
SOMERSWORTH HIGHWAY DE PT.	724
SOMERSWORTH MAIN STREET	80
SOMERSWORTH PUBLIC WORKS	73
SOUTH END FIRE DEPT	80
SPECIAL OLYMPICS	616
STRAFFORD COUNTY	4456.5
WOODMAN INSTITUTE	516

Respectfully Submitted:
David Bedard
Community Work Supervisor

In closing, I would like to thank the Strafford County Board of County Commissioners and Ray Bower for their unfailing support without which we would not have been successful. They have always been available to me and my staff, showing an interest that fosters excellent morale.

Respectively submitted,
Warren Dowaliby
Warren Dowaliby
Superintendent